



Request for Project Management Consultant Services

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Who We Are: Mursion is the virtual training and assessment environment where professionals practice and master the complex interpersonal skills necessary to be effective in high-stakes careers. Mursion's immersive training simulator is used by a wide range of innovative organizations in education, healthcare, hospitality and the corporate sector to improve employees' interpersonal skills through the delivery of customized training simulations that emulate the most challenging interactions they face every day.

Mursion's mixed reality platform uses a combination of artificial intelligence and live actors to deliver powerful customer simulations where learners are forced to take risks, from which they can learn how to improve their day-to-day performance. Launched in early 2015, and building upon nearly a decade of pioneering R&D at the University of Central Florida, Mursion's rapid growth includes the acquisition of several new large-scale projects this summer that require dedicated project management.

Who We Want: We seek talented people from diverse backgrounds and experiences, who are inspired by our mission to leverage virtual reality technology to reinvent professional learning, and who are motivated to help Mursion become the premier global platform for virtual simulation training. Our consultants must be strong collaborators, skilled communicators and problem solvers, and comfortable in a fast-paced start-up environment.

Responsibilities: The Project Management Consultant will be responsible for managing the design and implementation of services for Mursion's largest accounts. This work involves:

- Coordinating and monitoring the work of internal and external team members, including but not limited to: Mursion's development and operations, art, sales and marketing, simulation specialist teams, and key client staff.
- Collaboratively developing work plans to ensure that Mursion delivers world-class service to its top clients.
- Effectively communicating with internal and external stakeholders to establish clear roles and responsibilities, concrete and achievable goals, intermediate milestones, deliverables and deadlines.
- Holding internal and external team members accountable for meeting agreements, and proactively supporting these staff when necessary to get the project done on time and under budget.
- Developing project management systems to ensure that Mursion is capable of meeting client expectations for a premier training vendor.
- Identifying and efficiently allocating resources (external and internal) to effectively meet project objectives.
- Regularly collecting feedback from clients and internal stakeholders to improve processes, systems and work plans.

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Qualifications: The Project Management Consultant will have the following qualifications and competencies:

- *Experience:* Eligible consultants will have at least of three years of work experience. Experience managing large and complex projects, including the budgets for those projects is preferred. Eligible applicants **must** have 2-3 years of experience in either: (a) K-12 education (e.g. teaching); or (b) corporate learning (e.g. instructional designer).
- *Education:* Eligible candidates will have a Bachelor's degree. Specialized training in skills related to Project Management is preferred.
- *Abilities:* Demonstrated abilities in the following areas:
 - Budgeting and basic accounting
 - Database management
 - Gant charts and/or other work plan design and monitoring techniques
 - Strategic communication
 - Meeting facilitation
 - Leadership, including the ability to manage without formal authority
- *Competencies:* We are looking for a Project Director who is:
 - Organized, detail-oriented and able to manage multiple projects simultaneously.
 - Able to adapt tactics to changing contexts, while maintaining focus on results.
 - Technologically savvy and able to quickly learn new technologies that will improve project performance.
 - Comfortable working with individuals with diverse backgrounds and work styles.
 - Decisive and able to exercise discretion about when to escalate problems.
- *Travel:* The Project Director may be expected to travel occasionally to meet with clients. We estimate that travel would not be more than 1-2 days per month.
- *Compensation:* Mursion offers consultants contracts with competitive daily rates that vary depending on skill level and experience.